

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE MONTHLY WORK SESSION**

The regular monthly work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on May 25, 2022 at 7:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

**Those Present:**

Commissioner:	Greg Gill	District Chief:	Jay Knavel
Commissioner:	Marylynn Weichmann	Treasurer:	Connie Fitzpatrick
Commissioner:	Roger Restorff	Secretary:	Roberta Buczkowski
Commissioner:	Richard Mrugalski	Dist. Administrator:	Monica Thielemann
Commissioner:	Mark Szczepanik	Insurance Rep:	Dave Stromecki

Presentation By Thomas W. Yager: ISO Mitigation.

**District Chief Jay Knavel:**

1. Will have a motion at the regular meeting regarding EC Sheriff's use of Windom Hall during stadium events.
2. Question to Commissioner Gill regarding the HIPA. Per Commissioner Gill will have by this weekend.
3. The upstairs maze in the training part of 4222 S. Taylor will be completed except for paint by June 25<sup>th</sup>.
4. There is no one going to the Tec Rescue Conference.
5. The new District Chief truck is here. The box needs to be trimmed again and painted and the electric needs to be installed.
6. Will be scheduling the survey by ISO in the fall

**Commissioner Mrugalski:**

1. The asbestos abatement was started on Monday, May 23<sup>rd</sup> and will take about three (3) weeks.
2. The field trailer is set up.
3. After the asbestos abatement is done then the demo work begins.
4. There is a change order for the roof for a decrease of \$57,820.00
5. There is a change order for the plumbing for an increase of \$1,646.52
6. The next meeting for the renovations at Central will be June 1<sup>st</sup> with the location of the meeting to be determined.

**Commissioner Restorff:**

1. Would like to give the lawn maintenance crew and extra month to get the mulching done.
2. Question on whether Monica has her computer. Per Commissioner Gill the computer is here and just needs to be set up.
3. Will be sending the bill for the cleaning of OPFD grill to them.
4. Would like to look into doing a district newsletter.
5. D-5 has been repaired but per David Stromecki it needs a new hitch as the one on the truck does not go up far enough.

6. Windom 7 has an oil leak that needs to be addressed.
7. Would like to look into and fill out the application from the Ralph Wilson Jr. Foundation for Community Enrichment for a possible new ambulance.

**Commissioner Weichmann:**

1. There was a problem with the garage door at Windom. Call National Overhead and it has been fixed.
2. Would like to wipe the slate clean with regards to the few lists of repairs from the annual inspection.
3. Thank you to Jay and his son who moved the two (2) tables from Central to Windom.

**Commissioner Szczepanik:**

1. Would like to use either Colden Enterprises or Churchville for repairs to apparatus. Will put together a package regarding this.
2. Central has moved the weight room to the District offices.

**Commissioner Gill:**

1. With the events both in Buffalo and Texas and the effect on the community would recommend doing another Active Shooter Training.
2. A couple of Firefighters went through the Leadership Training.
3. Will be out of town June 4-8<sup>th</sup>.

**David Stromecki:**

1. The Policy and Procedures with regards to the Sexual Abuse section has been emailed to the Board.
2. The Sexual Abuse part of the policy has been completed and sent for a quote.
3. Emailed the Board a spreadsheet of the apparatus values. Can't go over a million for each piece of apparatus but did get approval for two (2) million of OP6.
4. There will be an increase of \$2282.00 for the apparatus. Motion will be needed at the June meeting.
5. Sent the revised application to Attorney Chelus and was told that all looks good with the change of "Alternate Contact" to "Emergency Contact".

**Treasurer Fitzpatrick:**

1. Before the District gets a new Ban would like to change banks because of all the problems with Key Bank.
2. Commissioner Restorff needs to log into Key Bank to get his password and code.

Work Session ended at 9:20

Respectfully Submitted

Roberta Buczkowski, Secretary

